



Curriculum, Staffing & Pupils

Chair of Committee _____

Review Date _____

Signed by _____

Date _____



ORCHARD PRIMARY SCHOOL

MONITORING OF THE CURRICULUM

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Children's Progress

Children's progress is monitored in a variety of ways:

- Teacher Assessment – using N.C Levels and Assessing Pupil Progress (APP)
- End of Key Stage SATs-KS1 (Year 2) & KS2 (Year 6)
- Early Years Foundation Stage Profile (Reception)
- QCA optional tests
- Reading Age/Spelling Age
- Individual attainment targets year on year with termly monitoring
- Record Keeping
- Weekly evaluation
- Personal targets for Literacy
- Year 1 Phonics Screening Test (reading)

Weekly Plans

The Senior Leadership Team and Subject Leaders will monitor plans and give appropriate feedback. Plans will be monitored for:

- Coverage of the units of study
- Planning in line with Policy including Learning Objectives, Success Criteria, Differentiation and Assessment of Learning.

Half Term Plans

Subject Leaders will be given release to monitor their curriculum area on a half term basis. Whole school issues will be reported back to staff at the following staff meeting and individual feedback will be reported back to the relevant member of staff. Subject Leaders look at planning in terms of:

- Coverage of EYFS curriculum
- Coverage of 6 year plan
- Identification of POS to be covered & aspects of learning (EYFS)
- Planning in line with Policy including Learning Objectives, Success Criteria, Differentiation and Assessment of Learning.

Subject Leaders keep a record of monitoring that has taken place.

Samples of Work/Records

Work/records will be taken in by the Senior Leadership Team and Subject Leaders (See Effective Feedback and Marking Policy). The focus of the monitoring will be on progression, attainment, attitude reflected in the work, teacher feedback and that school policy is being implemented. In addition pupils who are on the More Able and Talented register will be monitored each term by the Senior Leadership Team and Subject Leaders. All observations will be recorded on the monitoring sheet and both written and oral feedback will be given to the class teacher.

The Head Teacher, Deputy and Subject Leaders will discuss any issues of importance arising and any whole school issues to ensure these are addressed.

Teaching

Subject Leaders and the Senior Leadership Team will make formal observations as appropriate (see Lesson Observation Policy). When applicable their focus will be upon:

- The quality of teaching and learning taking place (using Ofsted criteria)
- Differentiation within a class
- Use of Assessment for Learning
- Continuity and progression through the key stages.

The Head Teacher will make informal visits to class. The focus of these visits will be to ensure:

- The needs of all pupils are being met including differentiation
- The quality of teaching and learning taking place
- Continuity and progression through the key stages.

Written and oral feedback will be given to individual teachers and any general issues of concern will be discussed at a staff meeting. Where appropriate Subject Leaders will be informed if the Head Teacher/Deputy Head Teacher identifies any particular area of concern across the school.

Reviewed Spring Term 2016
To be reviewed Spring Term 2018