



**Finance, General Purposes & Pay**

**Chair of Committee** \_\_\_\_\_

**Review Date** \_\_\_\_\_

**Signed by** \_\_\_\_\_

**Date** \_\_\_\_\_



# **ORCHARD PRIMARY SCHOOL**

## **School Governors' Expenses Policy**

The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013 give Governing Bodies the discretion to pay allowances, from the school's annual budget allocation, to governors for certain allowances which they incur in carrying out their duties.

Allowances might include:

- Childcare or baby-sitting allowances (excluding payments to a current/former spouse or partner);
- Cost of care arrangements for an elderly or dependent relative (excluding payments to a current/former spouse or partner);
- The extra costs they incur in performing their duties either because they have special needs or because English is not their first language;
- The cost of travel relating only to travel to meetings/training courses at a rate of ..... pence per mile.
- Travel and subsistence costs, payable at the current rates specified by the Secretary of State for the Environment, Transport and the Regions, associated with attending national meetings or training events, unless these costs can be claimed from the LA or any other source;
- Telephone charges, photocopying, stationery, postage etc;
- Any other justifiable allowances.

However, Governors at Orchard Primary School have not claimed expenses in the past and, while the Governing Body recognises that there are equal opportunities issues to be considered, in the school's present financial situation it is not the policy of the school to pay Governor expenses as itemised above.

Orchard School Governing Body is committed to inclusion and would not wish to disadvantage any member of the community from serving as a Governor. The school is able to support this by:

- offering child care at its after school club for any child between the ages of 4 and 12 to enable a governor to attend a meeting
- The school office will undertake photocopying, provide stationery and deal with postage to meet essential tasks carried out by governors

Signed ..... Date .....

Due to be reviewed Spring Term 2016  
To be reviewed annually Spring Term